

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Monday, 11th February, 2008

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - Democratic Services Officer
Tel: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors J M Whitehouse (Chairman), G Mohindra (Vice-Chairman), R Bassett, J Hart, M Colling, D Jacobs, R Morgan, Mrs P Richardson, Mrs P Smith and A Watts

WEBCASTING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy and copies made available to those that request it.

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area

If you have any queries regarding this, please contact the Senior Democratic Services Officer on 01992 564249.

1. WEBCASTING INTRODUCTION

1. This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking.
2. The Chairman will read the following announcement:

"I would like to remind everyone present that this meeting will be broadcast live to the Internet and will be capable of repeated viewing and copies of the recording could be made available for those that request it.

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you have any concerns about this, you should speak to the webcasting officer"

2. APOLOGIES FOR ABSENCE

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

4. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. NOTES FROM THE PREVIOUS MEETING - 14 JANUARY 2008 (Pages 5 - 6)

To consider and agree the notes of the meeting the Panel held on 14 January 2008.

6. TERMS OF REFERENCE / WORK PROGRAMME (Pages 7 - 10)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

7. KEY PERFORMANCE INDICATORS 2007/08 - QUARTERLY PERFORMANCE MONITORING (Pages 11 - 50)

(Deputy Chief Executive) to consider the attached report.

8. USE OF RESOURCES ASSESSMENT - AUDITOR JUDGEMENTS 2007 (Pages 51 - 72)

(Deputy Chief Executive) to consider the attached report.

9. BEST VALUE PERFORMANCE PLAN 2008/09 - SUMMARY VERSION (Pages 73 - 82)

(Deputy Chief Executive) to consider the attached report.

10. QUARTERLY FINANCIAL MONITORING (Pages 83 - 100)

(Director of Finance and ICT) to consider the attached report.

11. NATIONAL OUTCOME AND INDICATOR SET (Pages 101 - 116)

(Deputy Chief Executive) to consider the attached report.

12. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

13. FUTURE MEETINGS

To note this is the last scheduled meeting of the Panel for this municipal year. However, an extra meeting might be needed in March 2008. The following dates have been identified as being free. The Panel is asked to decide on a suitable date from the following:

- Tuesday, 11 March
- Thursday, 13 March
- Tuesday, 25 March and
- Thursday 27 March